Accountability Reporting Guidance

Column No.	Column Title	Key Description	Colour Code
1	Reference	An indicator can have multiple references allowing it to be identified for different purposes. E.G. indicators included in the CPA assessment are prefixed with CPA. Listed below are the prefixes used to identify the different indicators types. CPA – The indicator is included in the CPA Assessment BV – The indicator is part of the Best Value suit of indicators LKI – This indicator is one of Leeds Local Key Indicators CP – This indicator supports objects within the Corporate Plan LAA – This indicator is part of the Local Area Agreement.	
4	Frequency and Measure	This column identifies how frequently the performance information is collected, E.G. Annually. This column also identifies if the data is a % a Number (No.) or collected in days etc…	
5	Good Performance	This column identifies if the performance information in columns 6,7 and 8 should increase or decrease if the service is performing well. You may also see yes or no in this column. There are a number of performance indicators where the audit commission do not specify if the results should rise or fall, for these indicators good performance is N/A.	
8	Current position	The blue shading identifies that data is not available, this will be for one of two reasons. 1. The indicator is reported annually, this can be identified by checking the frequency column 2. The information was not available by the reporting deadline, in this case there will be an explanation in the comments column.	(blue)
9	Predicted Full Year Result	Predicted Full year result **Will** meet target	(green)
		Although the full year result **Will Not** meet target, a tolerance has been set which scores the indicator as amber.	(amber)
		Predicted Full year result **Will Not** meet target	(red)
10	Year on Year Improvement	Improvement in performance year on year	(green) ↑
		Decline in performance year on year	(red) ↓
		No improvement or decline in performance year on year	(amber) ↔
11	All England Top Quartile Based on 2005/06 Year end data Satisfaction indicators are based on the 2006/07 quartile information. (Will be updated for 2006/07 in January 2008)	Leeds performance = Top Quartile	(green)
		Leeds performance = Median Quartiles	(amber)
		Leeds performance = Bottom Quartile	(red)
12	Core Cities Average (Based on 2005/06 Year End Data)	Core Cities comparison are taken from our following benchmarking partners – Birmingham, Bristol, Leeds, Liverpool, Manchester, Newcastle, Nottingham and Sheffield. To ensure data quality we only compare audited and verified information supplied by the Audit Commission.	
13	Core City position 1 = Top - 8 = Bottom (Based on 2005/06 Year-End data)	This column details where the 2005/06 result is ranked in the results of the 8 Core Cities, with 1= top and 8 = bottom. This is currently based on 05/06 year-end data, we anticipate receiving the 06/07 year end data by February 2008.	
14	Data Quality Issues – Together with projected performance, data quality issues are part of the risk assessment process that is undertaken for each PI included in this report.	Significant Concerns	(red)
		Some Concerns	(amber)
		No Concerns	(green)